

AMBER HILL

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4/147A Sycamore Street, Caulfield South

I have a Bachelors of Arts and Masters of Applied Linguistics from Monash University, Australia. I currently work in education but am looking to expand my experience into teaching English. I have been working in an Australian primary school for almost 2 years, before which I tutored and worked in hospitality while completing my tertiary studies. I worked in manual labor jobs for three summers during high school. I am a very dependable worker and greatly enjoy working in education. I am able to learn quickly and solve problems diligently which makes new tasks required of a new job achievable. I have a current WWCC and an International TESOL certificate.

EMPLOYMENT HISTORY

Integration Aide, Hughesdale Primary School

APR 2023- Present

Teaching Assistant and Literacy Intervention Instructor

Skills Include: working in the classroom to aid students with learning difficulties and organising and running the literacy intervention program Multilit throughout the school. I work with students aged 5-12.

Tutor, NumberWorksn'Words Brighton

APR 2022 – APR 2023

Tutoring.

Skills include: tutoring children aged 5 to 17, managing groups of children, teaching and working as part of a tutoring team in both English and Mathematics.

Sushi Artisan, Sushi Sushi Mt Waverley

DEC 2022 – APR 2023

Food service; making and serving Sushi.

Skills include; food preparation, Sushi making, customer service and teamwork.

Fast Food Service Staff, McDonalds Morwell & Clayton

2021 – 2022

Fast food service; including counter, drive through, waitressing, food delivery and occasional café service.

Skills include: problem-solving, working under pressure, adaptability, and communication.

Lavalla Catholic College: Assistant Exam Supervisor

2020

Supervising VCE Exams.

Skills include: Working with children, patience, leadership, COVID Health and Safety compliance and problem-solving.

Natural Garden Chinese: Waitress & Delivery Driver

2019

Waiting tables and delivery driver for 11 months, occasionally worked in food preparation and basic coffee making.

Skills include: honesty, helpfulness, customer service, cash-handling, memorization, phone etiquette, politeness, quick-learning and problem solving.

TEAM Staffing Solutions: Customer Service Staff

2018–2022

Various roles including bartending, food service, greeting work and ticket-selling.

Skills include: cash-handling, communication, organization, quick learning, problem solving, discipline and dependability.

Rostrevor Hop Gardens: Hop Trainer

2017

Casual physical labour work over summer, training hop vines.

Skills include: dedication, dependability, quick learning, strength and communication.

Hotchkin’s Potato Growers: Potato Grader

2014–2016

Casual physical labour work for two summers, sorting potatoes in terms of quality.

Skills include: adaptability, dedication, discipline and persistence.

EDUCATION/FURTHER TRAINING

TESOL Australia

2023-2024

International TESOL Certificate

Monash University – Masters

2021 – 2022

Masters of Applied Linguistics

GPA of 3.4

Monash University – Undergraduate

2017 – 2021

Bachelor of Arts – Major Psychology, Minor Japanese Studies

GPA of 2.3

Trafalgar High School

2011 - 2016

Year 12 VCE completion

Federation University Achievement Award 2015

Barista Basics Course

2020

SITHFAB005 Prepare and serve espresso coffee

SITXFSA001 Use hygienic practices for food safety

Completion of Barista Skills Workshop Certificate

Victoria State Government

2018- 2025

Working with Children Check (WWC)

AMANDA MCQUALTER

Teacher/Assistant Principal – Trafalgar High School

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